

# DocForm

## Intelligent, Dynamic Document and Form Generation and Delivery



- > Replace preprinted forms with less expensive plain-paper, laser-printed forms
- > Create your own personalized and targeted brochures, letters, and other communications
- > Replace outdated line printers, dot matrix printers, bursters, and decollators
- > Eliminate outsourcing of your variable data and personalized printing jobs
- > Speed up and simplify document delivery through print, send-to-file, PDF, Email, and fax
- > Fill in and route forms via the Web

**DocForm merges variable and static data and content to create powerful personalized print and electronic documents.**

### ➤ Save money and accomplish more

DocForm creates powerful and personalized variable content documents by dynamically merging a wide range of static and variable data, text, content, and images from a variety of sources into personalized, low-cost print and electronic documents.

- > Full, integrated Postal Certification module for address verification, postal sorting, CASS/PAVE certification, ZIP+4 checks and more
- > Send documents remotely for markup, signature and auto-archiving
- > Use the Web for eForms and contract presentation, completion and signing

### Here's how DocForm works:

#### > Choose your data source

DocForm accepts input from a wide variety of data types from many different sources. Supported file types include:

- PCL, ASCII, EBCDIC, and AFP
- ERP, CRM, and accounting applications
- XML, database records, flat files, recordized data, and CSV files
- Tablet PCs and signature pads

#### > Design your project

You can easily create a wide variety of DocForm projects utilizing DocForm's Designer interface. Intuitive drag-and-drop features allow you to:

- Easily changes fonts, drawings, text, and charts
- Quickly add graphics, logos, and images
- Create natively or import RTF files
- Import graphic files, PDF, and EPS files to use as background images/templates and overlay text and other items to customize
- Map source data by dragging and dropping to the project with DocForm's side-by-side dockable windows

#### > Centralize control

Once a DocForm project is built and the source data is mapped, the DocForm Server allows you to increase the depth of the project by applying conditions, rules, and trigger conditions. Furthermore, you can:

- Personalize text and messages
- Test conditions
- Route documents
- Define outputs, and more



## With DocForm, personalization has never been easier or more powerful.

Personalize and customize virtually any type of content:

- 1 Dates
- 2 Addresses
- 3 Logos
- 4 Photographs
- 5 Text
- 6 Calculations
- 7 Charts & Graphs
- 8 Graphics
- 9 Bar Codes



### Personalize Your Business Documents

DocForm easily creates targeted and personalized marketing messages that produce better customer response rates and enhance customer service. The program provides both web submission and retrieval to add more variable content to business documents. It also provides an advanced point and click approach to building complex documents. You'll also save time with the expression editor to make computation and logical evaluations, the layout editor for multipage documents, and specialized formatting functions for improved control over variable content.

### Create Advanced Transactional Documents

DocForm is the powerful solution for creating and printing traditional and transactional documents such as statements, invoices and bills, checks, and hundreds of other documents and forms. It's ideal for organizations looking to:

- > Migrate away from expensive preprinted forms to plain paper, laser-printed forms
- > Improve outdated printing solutions
- > Execute document change requests without reprogramming existing host systems

### Perfect for all print environments—from production to workgroup

Run your printers at rated speed by storing static data on the printer while sending only the variable data over the network. You can utilize native Windows driver and printer finishing options for either PCL or PostScript printing. And DocForm also outputs copies of the transactional documents digitally into archive and document management systems, Email, to the web, and to third-party applications.

### Create Innovative Promotional Documents

When mail merge isn't enough, use DocForm to create a variety of 1:1 promotional communication including postcards, mailers, flyers, coupons, notices, brochure and more. Make your communications more compelling and increase customer response by adding personalized messages, text, graphics, and images. Create documents with variable charts and graphs based on demographics and other market data.

### Eliminate Print-Sign-Scan/Fax Problems

Adding signatures, quantities, and other items directly into DocForm eliminates the need to print-sign-scan/fax paper documents. The software is ideal for leases, bills of lading, contracts, license agreements, shipping and other documents requiring the manual addition of critical data. Add this data either through a programmable and intelligent signature pad or through a Windows-based Tablet PC – DocForm easily and quickly improves your sales force automation initiatives.

## System Requirements & Specifications

<b>Operating System</b>	Windows 2000/XP/2003/Vista
<b>Hardware</b>	Intel Pentium IV 2 GHz or greater, 1 GB RAM or greater, 12x CD-ROM or greater
<b>Storage</b>	200 MB of free hard disk space on the primary partition
<b>DocForm Signature Client Supported Hardware</b>	
<b>Signature Pad</b>	Interling Electronics, ePad LCD pad, USB version
<b>Tablet PC</b>	Microsoft XP Tablet PC Edition 2005

Call your Authorized Toshiba Dealer today for more information on how **DocForm** and other Toshiba Document Solutions can help your organization.



## Effective Documents, Properly Distributed for Less Cost

Our Solutions enable you to distribute documents more efficiently and with less expense by addressing how you create and format your documents, output them to their destination, and present them in their final form.

When coupled with Toshiba e-STUDIO devices, Toshiba's Distribute software provides the following benefits:

- > Increased speed and impact of business communications
- > Customized and controlled print job processing
- > Improved workflow and maximized print throughput
- > Flexibility of document management and output
- > The ability to design, create, and deliver electronic documents, forms, and reports
- > Enabled printing and finishing features on Toshiba e-STUDIO devices

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